

**Checklist Item # 11: Redwood Coast Connect Broadband Consortium Work Plan**

	Activity		Actions	Outcomes	Milestones/Timeline	Y1 Q1	Y1 Q2	Y1 Q3	Y1 Q4	Y2 Q1	Y2 Q2	Y2 Q3	Y2 Q4	Y3 Q1	Y3 Q2	Y3 Q3	Y3 Q4	
A	Review and Update Existing Studies and Plans	1	Work with County teams to compile Region's current broadband infrastructure projects. Map and groundtruth existing studies and plans	Work with CPUC mapping staff on areas that CPUC may have listed as served that are underserved to help understanding of current conditions on the ground.	At least one meeting with CPUC mapping staff in year 1 to discuss census block differences.	X	X	X	X									
		2	Identify critical gaps--assure that all unserved communities have a last mile plan	Develop last mile plans for all unserved communities in the region.	Presentation of each county's plan at the County			X	X									
B	Create Funding Plans for Middle Mile, Last Mile and Public Safety Deployment	3	California Telehealth Network, CENIC, Telecommunication providers, Library Networks, Public Safety, Tribal IT staff, Business and regions Broadband consultants about their broadband unmet needs and possible funding support.	Gather financial support in order to obtain the CASF matching grant and technical assistance for designing regional deployment plan.	Fundable priority projects identified and shared regionally.			X	X	X								
		4	County teams develop long-term vision for infrastructure deployment based on existing and future needs. Include and engage critical anchor institutions and interconnection points.	gather support and assistance for regional deployment	Contacts shared during the quarterly learning community meetings						X	X						
		5	County Teams to develop an implementation plan and evaluate for top priorities. Plans should include readiness to implement, capacity to implement, potential funding, institutional partners, and an identified customer base	gather support and assistance for regional deployment	Contacts shared during the quarterly learning community meetings and presented annually to the Board of Supervisors						X	X	X	X				
C	Promote CASF Fund	6	Promote CASF Fund. Conduct open information briefings for stakeholders and providers.	Applications submitted to CASF.	Year 1-2 4 middle mile and last mile CASF grants.	X	X	X	X	X	X	X	X	X	X	X	X	
		7	Provide letters of support and outreach assistance to proposed broadband project that furthers the reach and access within the region	At least 10 Letters of support for every CASF grant submitted.	At least 10 Letters of support for every CASF grant submitted.	X	X	X	X	X	X	X	X	X	X	X	X	X
		8	Work with County teams to facilitate interaction between public agencies, private-sector industry, community anchor institutions and CASF applicants to identify and encourage innovative infrastructure deployment projects	gather funding regional deployment in order of obtain CASF match	Creation of funding plans for additional funds necessary for 4 middle mile and last mile CASF grants. 2 in Year 1 and 2 in Year 2.	X	X	X	X	X	X	X	X	X	X	X	X	X
D	Develop, Enhance and Implement Adoption and Training Plans and Programs	9	Maintain regional infrastructure deployment information	community and service providers kept informed of progress.	A website with RCCRC activities in year 1			X	X	X	X	X	X	X	X	X	X	
		10	County teams to develop and enhance existing Adoption and Digital Literacy plans to be posted on the RCCBC website	increase take rate for providers. Year 2-3 workshops held	Each county will develop an adoption and literacy plan in Year 2.meet goal of every last mile community having a 40% take rate.					X	X	X	X	X	X	X	X	
		11	Implement Adoption and Digital Literacy Plans	increase take rate for providers. Year 2-3 workshops held.	Implementation of plan and 40% last mile take rate.								X	X	X	X	X	
E	Promote Policy Change to Ease Broadband Deployment and Adoption.	12	Elicit support from local governments to establish and implement policies to promote broadband deployment and adoption	passage of an ordinance in all 4 counties that aids deployment.	adoption of a broadband ordinance in each county in year 2					X	X	X	X					
		13	Work with State and Federal regulators to understand environmental issues and requirement for priority deployment projects	passage of an ordinance in all 4 counties that aids deployment	4 middle mile/last mile projects receive environmental permits.			X	X	X	X	X	X	X	X	X	X	

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F	Provide support to remove barriers impeding advancement of wireless broadband deployment.	14	Engage wireless broadband providers, local jurisdictional reps, and consumer advocacy groups, to identify permitting barriers to cell tower siting	Siting of additional towers to improve wireless reception	Develop a list of barriers in Year 1, suggest policy changes necessary and present them to the 4 Board of Supervisors.		X	X	X	X	X	X	X	X	X	X	X
G	Ensure Community Involvement	15	Each County will convene at least 4 face-to-face meeting and keep in contact regularly	networking and gathering support and assistance for regional deployment	meetings held at least once a quarter and open to the public	X	X	X	X	X	X	X	X	X	X	X	X
		16	Convene one regional consotium meetings annually to educate and build relationships across political jurisdictions and disciplines	Higher caliber proposals with widespread community support. Networking and information sharing.	annual broadband forum held				X				X				
H	Create a Regional Learning Community	17	Convene at least four Consortia member meetings annually to: 1) to create a learning community within the regional consortia, 2) create a forum for regional connectivity, and 3) problem solve broadband related public policy issues	1) to create a learning community within the regional consortia, 2) create a forum for regional connectivity, and 3) problem solve broadband related public policy issues.	quarterly meeting held. Create and maintain RCCRC website		X		X	X			X		X		X
		18	Participate in the CPUC hosted "Regional Consortia Learning Community Summit" to share and learn broadband-related best practices	share and learn broadband-related best practices	responsible parties each have one participant at the meeting				X				X				
I	Provide project management support for Redwood Coast regional consortium	19	Conduct project and financial management duties for the consortium	reports turned in on time and payments are made to member organizations	ongoing fiscal responsibility	X	X	X	X	X	X	X	X	X	X	X	X