

North Bay/North Coast Broadband Consortium Work Plan Year 1

MARIN COUNTY WORK PLAN- GRANT YEAR 1								
January 1, 2017 - December 31, 2017								
CASF Funded Activities/Tasks	Who Manages	Start Date	Completion Date	Q1	Q2	Q3	Q4	Outcomes or Deliverable
Activity #4. - Network Development & Financing Models	Armstrong	1-Jan-17	31-Dec-18					Deliverable ---Issue a quarterly progress report on Activities 4.1 and 4.2
4.1 Support Nicasio & Additional Community Private Funding, under SCOR Offering	Armstrong							Produce a Report on Public/Private Financing Models
4.1.1 Provide support, on demand, for Nicasio SCOR offering.	Pratt	1-Jan-17	30-Jun-17	50%	50%			Inyo required by CPUC to complete by 07/14/2017 (Resolution T-17523)
4.1.2 Work with Inyo Networks and community groups to roll-out SCOR offering for additional West Marin network build projects.	Pratt	1-Jan-17	31-Dec-17	40%	20%	20%	20%	
4.2 Public, Private Partnership Network Development Financing Models	Armstrong	1-Jan-17	31-Dec-17					
4.2.1 Integrate SCOR offering into available public funding streams to design P3 funding models.	Pratt	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
4.2.2 Support new financing models, based on work in this Activity.	Pratt	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
Activity #6. Funding Program Application Support	Armstrong	1-Jan-17	31-Dec-17					Deliverable ---Produce a quarterly report on Activities 6.1, 6.2 and 6.3
6.1 Support Funding Applications in West Marin Proposed Funded Service Areas	Armstrong	1-Jan-17	31-Dec-17					Produce Quarterly and Year End Progress Report on PFSA's
6.1.1 Plan for project phasing for remaining communities, clusters, and PAs in West Marin for which funding applications have not been filed, and assign proposed funded service area (PFSA) priorities.	Pratt	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
6.1.2 Evaluate and plan for optimal mix of state, federal, and private funding based on the above applicable tasks.	Pratt	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
6.2 Facilitate development of applicable infrastructure grant applications								
6.2.1 Support a grant application, as applicable, for a selected West Marin proposed funded service area (PFSA 1), based on 6.1 review	Pratt	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
6.2.2 Support a grant application, as applicable, for a selected West Marin proposed funded service area (PFSA 2), based on 6.1 review.	Pratt	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
6.2.3 Support a grant application, as applicable, for a selected West Marin proposed funded service area (PFSA 3), based on 6.1 review.	Pratt	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
6.3 Monitor Progress of applications and awarded projects	Armstrong	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
6.4 Adjust project budget and estimated application phasing, as per Activity 6.3	Armstrong	1-Oct-17	31-Dec-17				100%	

MENDOCINO COUNTY WORK PLAN-GRANT YEAR 1								
January 1, 2017 - December 31, 2017								
CASF Funded Activities/Tasks	Who Manages	Start Date	Completion Date	Q1	Q2	Q3	Q4	Outcomes or Deliverable
Activity #1. Ensure Community Involvement	Steel	1-Jan-17	31-Dec-18					
1.1 Maintain Community Commitment	Steel	1-Jan-17	31-Mar-17	100%				Deliverable ---Issue a quarterly report on Activity 1.1
1.1.1 Appoint and activate the Broadband Planning Working Group	County CEO	1-Jan-17	31-Mar-17	100%				
1.1.2 Inform county Supervisors, County CEO, staff from elected officials, and local government (including public safety) of Grant Years 1 and 2 Work Plans and the appointment of the Mendocino Broadband Working Group (MBWG)	County CEO	1-Jan-17	31-Mar-17	100%				
1.1.3 Collaborate with the countywide advisory group-Broadband Alliance of Mendocino County (BAMC)	County CEO	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
1.1.4 Involve community organizations and business groups with outreach, via in-person meetings and media (radio, newspapers, social media, website and extensive email list.	Steel/Personnel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
1.1.5 Issue special reports, news releases etc, as appropriate	Steel/Personnel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
1.1.6 Coordinate outreach/public participation in broadband legislative issues	Steel/Personnel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
1.2 Engage Community Leadership	Steel	1-Jan-17	31-Dec-18					Deliverable ---Issue a quarterly report on Activity 1.2
1.2.1 Keep county CEO and Supervisors briefed	Steel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
1.2.2 The MBWG meets at least quarterly to develop goals and strategies for the Broadband Plan (Activity 3)	Steel/Personnel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
1.2.3 Hold open "special topic" meetings, as needed	Steel/Personnel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
1.2.4 Training and consulting of staff on website maintenance	Consultant	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
Activity #2. Develop Last Mile community plans/projects	Steel/Personnel	1-Jan-17	31-Dec-18					Deliverable ---Issue a quarterly progress report on Activities 2.1 and 2.2
2.1 Identify and Work with Grant Year 1 Target Communities	Steel/MBWG	1-Jan-17	31-Dec-17	100%				
2.1.1 Albion	Steel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
2.1.2 Westport	Steel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
2.1.3 Road 409	Steel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
2.1.4 Fort Bragg-exploration off PPP fiber network	Steel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
2.1.5 Ukiah-exploration off PPP fiber network	Steel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
2.2 Work with Local "last mile" Providers to determine willingness to work with the communities	Steel	1-Jan-17	31-Dec-17					Deliverable Produce a report that documents the outcome of the efforts to match provides with the communities
2.2.1 SeaKay	Steel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
2.2.2 Mendocino Community Network	Steel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
2.2.3 Central Valley Cable	Steel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
2.2.4 Further Reach	Steel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
2.2.5 AT&T	Steel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
2.2.6 Frontier	Steel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
2.2.7 Comcast	Steel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
2.2.8 Sonic and Others	Steel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
Activity #3. Develop the Goals and Strategies for the Broadband Plan	Steel/MBWG	1-Jan-17	31-Dec-18					
3.1 Develop County Broadband Goals and Strategies	Steel/MBWG	1-Jan-17	31-Dec-17					Deliverable ---Produce a Draft of the goals and strategies; Vet the draft; Finalize goals and strategies

3.1.1 The County Working Group develops first draft of goals and strategies	Steel/MBWG	1-Jan-17	30-Jun-17	50%	50%			
3.1.2 Vet draft goals and strategies with county agencies, organizations, communities and broadband providers and obtain endorsements	Steel/MBWG	1-Apr-17	1-Aug-17		60%	40%		
3.1.3 Finalize Goals and Strategies	Steel/MBWG	1-Sep-17	31-Oct-17			50%	50%	
3.1.4 Present final Goals and Strategies to Board of Supervisors for adoption	Steel/MBWG	1-May-17	30-Jun-17				100%	
3.2 County develops Broadband Infrastructure/Design	Steel/MBWG							
3.2.1 The Working Group develops draft design of needed infrastructure	Steel/MBWG	1-Apr-17	31-Jul-17			100%		
3.2.2 Revisions to the design are made based on input from communities and providers	Steel/MBWG	1-Jun-17	30-Sep-17		25%	75%		
3.2.3 Complete Final version of needed infrastructure design	Steel/MBWG	1-Oct-17	31-Oct-17				100%	Deliverable--- Produce an Infrastructure Design
3.2.4 Existing infrastructure is inventoried and over-laid on map	Steel/MBWG	1-Nov-17	30-Nov-17				100%	
3.2.5 Gaps between what is needed and what exists are identified	Steel/MBWG	1-Nov-17	30-Nov-17				100%	
3.2.6 Potential Projects are developed from identified gaps and prioritization	Steel/MBWG	1-Dec-17	31-Dec-17				100%	Deliverable--- Produce a report on priority project plans
Activity #4. Involve and work with Telecommunications Providers	Steel/Personnel	1-Jan-17	31-Dec-18					Deliverable--- Produce a semi-annual report on ongoing work with telecommunications providers
4.1 Work with providers to have them share with the County their fiber routes and transparency in network resiliency	Steel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
4.2 Work with providers to increase redundancy and diversity in their networks	Steel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
4.3 Work with providers for improved communication procedures between them and the County	Steel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
4.4 Have providers inform the County of changes to their offerings and plans to deploy broadband in the county	Steel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
4.5 Document any outages to assess scope and impact on residents	Steel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
Activity #5---Participate and work on Consortium-wide activities	Steel	1-Jan-17	31-Dec-18					
5.1 Participate in development of NBNCBC Regional Infrastructure Plan	Steel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
5.2 Participate in quarterly meetings of Oversight Committee	Steel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
5.3 Share information of regional importance and contribute to semi-annual newsletter	Steel/Personnel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
Activity #6. Foster the implementation of adoption and training plans and programs	Personnel	1-Jan-17	31-Dec-18					Deliverable--- Produce a brief quarterly report on ongoing work in adoption and training
6.1 Update Data on Existing Adoption and Training Programs	Personnel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
6.2 Collaborate with interested providers on adoption programs and outreach	Personnel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
6.3 Collaborate with youth-based entities to assess needs, existing resources, and potential funding	Personnel	1-Jan-17	31-Dec-17	25%	25%	25%	25%	

NAPA COUNTY GRANT YEAR 1 WORK PLAN								
January 1, 2017-December 31, 2017								
CASF Funded Activities/Tasks	Who Manages	Start Date	Completion Date	Q1	Q2	Q3	Q4	Outcomes or Deliverable
Activity #1. Conduct Ground Truth Testing-Fixed Wireless and Wireline	Halstead	1-Jan-17	31-Dec-17					
1.1 Conduct Ground Truth Testing in the Priority Communities	CSU Chico	1-Mar-17	31-Dec-17					
1.1.2 Employ the Calspeed Wireline and Fixed Wireless applications	CSU Chico	1-Mar-17	30-Jun-17		100%			
1.1.3 Produce the results of the ground truth testing	CSU Chico	1-Jul-17	31-Jul-17			100%		Deliverable--- Issue a report of the ground truth testing results (Chico)
1.1.4 Hold a meeting with each specific communities to report results and agree on follow-up actions	Halstead/Chico/Cons.	1-Aug-17	30-Nov-17			40%	60%	
1.1.4.1 Calistoga	Halstead/Cons.	1-Aug-17	30-Nov-17			40%	60%	Deliverable--- Produce a report on community meeting results (Consultant)
1.1.4.2 Pope Valley	Halstead/Cons.	1-Aug-17	30-Nov-17			40%	60%	
1.1.4.3 St. Helena	Halstead/Cons.	1-Aug-17	30-Nov-17			40%	60%	
1.1.4.4 Oakville	Halstead/Cons.	1-Aug-17	30-Nov-17			40%	60%	
1.1.4.5 Monteicello	Halstead/Cons.	1-Aug-17	30-Nov-17			40%	60%	
1.1.4.6 Rim Rock	Halstead/Cons.	1-Aug-17	30-Nov-17			40%	60%	
1.1.4.7 Wild Horse Valley Road	Halstead/Cons.	1-Aug-17	30-Nov-17			40%	60%	
1.1.4.8 Browns Valley	Halstead/Cons.	1-Aug-17	30-Nov-17			40%	60%	
1.1.4.9 American Canyon	Halstead/Cons.	1-Aug-17	30-Nov-17			40%	60%	
Activity #2. Work with Local "last mile" Providers to verify ground truth testing results and determine willingness to work with the communities	Halstead/Cons.	1/1/2017	12/31/2017					Deliverable--- Issue a report on results of working with Providers (Consultant)
2.1 Work with providers to verify results								
2.1.1 AT&T	Halstead/Cons.	1/1/2017	12/31/2017	20%	30%	20%	30%	
2.1.2 Comcast	Halstead/Cons.	1/1/2017	12/31/2017	20%	30%	20%	30%	
2.1.3 Sonic	Halstead/Cons.	1/1/2017	12/31/2017	20%	30%	20%	30%	
2.1.4 Global Capacity LLC	Halstead/Cons.	1/1/2017	12/31/2017	20%	30%	20%	30%	
2.1.5 Valley Internet and Others	Halstead/Cons.	1/1/2017	12/31/2017	20%	30%	20%	30%	
2.2 Work with providers to share their fiber routes	Halstead/Cons.	1/1/2017	12/31/2017	20%	30%	20%	30%	
2.3 Work on Redundancy and diversity	Halstead/Cons.	1/1/2017	12/31/2017	20%	30%	20%	30%	
2.4 Learn of their changes in offerings/plans	Halstead/Cons.	1/1/2017	12/31/2017	20%	10%	20%	30%	
2.5 Work on communications procedures between Providers and County	Halstead/Cons.	1/1/2017	12/31/2017	20%	30%	20%	30%	
2.5 Learn of their changes in offerings/plans	Halstead/Cons.	1/1/2017	12/31/2017	20%	10%	20%	30%	

SONOMA COUNTY WORK PLAN- GRANT YEAR 1								
January 1, 2017-December 31, 2017								
CASF Funded Activities/Tasks	Who Manages	Start Date	Completion Date	Q1	Q2	Q3	Q4	Outcomes or Deliverable
Activity #2. Develop Sonoma Countywide Strategic Plan	Nicholls/Sharpe							
2.1 Engage Communities, Businesses and CAIs	Nichols/Sharpe	1-May-17	31-Dec-17					Deliverable #1. Produce a report of the results of the workshops and surveys
2.1.1 Conduct 3-4 community workshops	Consultant/BSAC	1-May-17	30-Jun-17		100%			
2.1.2 Administer data collection and surveys	Consultant	1-May-17	30-Jun-17		100%			
2.1.3 Gather data from businesses and CAIs	Consultant	1-May-17	30-Jun-17		100%			
2.1.4 Publish summary report of results	Consultant	1-Jul-17	31-Aug-17			100%		
2.2 Develop County Broadband Goals and Strategies	Nicholls/Sharpe/C consultant							Deliverable #2. Produce a Draft of the goals and strategies; Vet the draft
2.2.1 Using data gathered in 2.1 develop draft of goals and strategies	Consultant/BSAC	1-Sep-17	30-Sep-17			100%		
2.2.2 Vet draft goals and strategies with broadband providers	Consultant/BSAC	1-Oct-17	15-Dec-17				100%	
2.2.3 Vet draft with community at BSAC meeting	Consultant/BSAC	1-Oct-17	15-Dec-17				100%	

NBNBCB SPECIFIC WORK PLAN- GRANT YEAR 1								
January 1, 2017-December 31, 2017								
CASF Funded Activities/Tasks	Who Manages	Start Date	Completion Date	Q1	Q2	Q3	Q4	Outcomes or Deliverable
Activity #4. Manage the Relationship with CASF Including Reporting and Financial Administration of the CASF Grant	West/Rose	1-Jan-17	31-Dec-17					Sonoma EDB
4.1 Respond to all CASF staff Project Program Inquiries	West	1-Jan-17	31-Dec-17					
4.2 Provide Quarterly Progress Reports	West	1-Jan-17	31-Dec-17	25%	25%	25%	25%	Deliverable--- Provide a Project Progress Report on a quarterly basis
4.3 Respond to all CASF staff financial Issues	Rose-EDB	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
4.3.1 Managing the Invoicing and the financial accounting	Rose-EDB	1-Jan-17	31-Dec-17	25%	25%	25%	25%	Deliverable--- Submit an invoice to CASF on a quarterly basis
		1-Jan-17	31-Dec-17					
Activity #5. Provide the county teams support in data collection, data creation, mapping and data analysis	West	1-Jan-17	31-Dec-17					Deliverables--- Produce data, analyses and mapping as requested
5.1 Provide each County GIS Support and Analysis	West	1-Jan-17	31-Dec-17					
5.1.1. Infrastructure application support and analysis;	West	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
5.1.2. Annual data analysis updating;	West	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
5.1.3. Updates to alternatives based on county input and analysis	West	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
5.1.4. Special Analyses, as requested.	West	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
5.2. Mapping Updates	West	1-Jan-17	31-Dec-17					
5.2.1. Consortia Mapping	West	1-Jan-17	31-Dec-17	25%	25%	25%	25%	
5.2.2. County Mapping.	West	1-Jan-17	31-Dec-17	25%	25%	25%	25%	

MARIN COUNTY WORK PLAN- GRANT YEAR 2								
January 1, 2018 - December 31, 2018								
CASF Funded Activities/Tasks	Who Manages	Start Date	Completion Date	Q1	Q2	Q3	Q4	Outcomes or Deliverable
Activity #4. - Network Development & Financing Models	Armstrong	1-Jan-18	31-Dec-18					Deliverable ---Issue a quarterly progress report on Activities 4.1 and 4.2
4.1 Support Additional Community Private Funding, under SCOR Offering	Armstrong							
4.1.1 Provide support, on demand, for communities using SCOR offering.	Pratt	1-Jul-17	30-Jun-17	40%	20%	20%	20%	Produce an update of the Report on Public/Private Financing Models
4.1.2 Work with Inyo Networks and community groups to roll-out SCOR offering for additional West Marin network build projects.	Pratt	1-Jan-18	31-Dec-18	40%	20%	20%	20%	
4.2 Public, Private Partnership Network Development Financing Models	Armstrong	1-Jan-18	31-Dec-18					
4.2.1 Integrate SCOR offering into available public funding streams to design P3 funding models.	Pratt	1-Jan-18	31-Dec-18	25%	25%	25%	25%	
4.2.2 Support new financing models, based on work in this Activity.	Pratt	1-Jan-18	31-Dec-18	25%	25%	25%	25%	
Activity #6. Funding Program Application Support	Armstrong	1-Jan-18	31-Dec-18					Deliverable ---Produce a quarterly report on Activities 6.1, 6.2 and 6.3
6.1 Support Funding Applications in West Marin Proposed Funded Service Areas	Armstrong	1-Jan-18	31-Dec-18					Produce Quarterly and Year End Progress Report on PFSA's
6.1.1 Plan for project phasing for remaining communities, clusters, and PAs in West Marin for which funding applications have not been filed, and assign proposed funded service area (PFSA) priorities.	Pratt	1-Jan-18	31-Dec-18	25%	25%	25%	25%	
6.1.2 Evaluate and plan for optimal mix of state, federal, and private funding based on the above applicable tasks.	Pratt	1-Jan-18	31-Dec-18	25%	25%	25%	25%	
6.2 Facilitate development of applicable infrastructure grant applications								
6.2.1 Support a grant application, as applicable, for a selected West Marin proposed funded service area (PFSA 4), based on 6.1 review.	Pratt	1-Jan-18	31-Dec-18	25%	25%	25%	25%	
6.2.2 Support a grant application, as applicable, for a selected West Marin proposed funded service area (PFSA 5), based on 6.1 review.	Pratt	1-Jan-18	31-Dec-18	25%	25%	25%	25%	
6.3 Monitor Progress of applications and awarded projects	Armstrong	1-Jan-18	31-Dec-18	25%	25%	25%	25%	

MENDOCINO COUNTY WORK								
PLAN-GRANT YEAR 2								
January 1, 2018-December 31, 2018								
CASF Funded Activities/Tasks	Who Manages	Start Date	Completion Date	Q1	Q2	Q3	Q4	Outcomes or Deliverable
Activity #1. Ensure Community Involvement	Steel/Personnel	1-Jan-17	31-Dec-18					
1.1 Engage Community Leadership	Steel	1-Jan-18	30-Jun-18					Deliverable ---Produce a quarterly report on Activity 1
1.1.1 Keep county CEO and Supervisors briefed	Steel	1-Jan-18	30-Jun-18	25%	25%	25%	25%	
1.1.2 The MBWG meets at least quarterly to focus on developing the Broadband Plan (Activity 3)	Steel/Personnel	1-Jan-18	30-Jun-18	25%	25%	25%	25%	
1.1.3 Collaborate with the countywide advisory group-Broadband Alliance of Mendocino County (BAMC)	Steel/Personnel	1-Jan-18	30-Jun-18	25%	25%	25%	25%	
1.1.4 Involve community organizations and business groups with outreach, via in-person meetings and media(radio, newspapers, social media, website and extensive email list.	Steel/Personnel	1-Jan-18	30-Jun-18	25%	25%	25%	25%	
1.1.5 Hold open "special topic" meetings, as needed	Steel/Personnel	1-Jan-18	30-Jun-18	25%	25%	25%	25%	
1.1.6 Training and consulting with staff on website maintenance	Consultant	1-Jan-18	30-Jun-18	25%	25%	25%	25%	
1.1.7 Coordinate outreach/public participation in broadband legislative issues	Steel/Personnel	1-Jan-18	30-Jun-18	25%	25%	25%	25%	
	Steel/Personnel	1-Jan-18						
Activity #2. Develop Last Mile community plans/projects	Steel	1-Jan-17	30-Jun-18					Deliverable ---Issue a quarterly progress report on Activities 2.1 and 2.2
	Steel/Personnel	1-Jan-18						Steel and Personnel
2.1 Identify and Work with Grant Year 2 Target Communities and other areas	Steel/MBWG	1-Jan-18	31-Dec-18					
2.1.1 Willowbrook	Steel	1-Jan-18	31-Dec-18	25%	25%	25%	25%	
2.1.2 Rancho Navarro	Steel	1-Jan-18	31-Dec-18	25%	25%	25%	25%	
2.2 Work with Local "last mile" Providers to determine willingness to work with the communities	Steel/Personnel	1-Jan-18	31-Dec-18					Deliverable Produce a report that documents the outcomes of the efforts to match provides with the communities
2.2.1 SeaKay	Steel/Personnel	1-Jan-18	31-Dec-18	25%	25%	25%	25%	
2.2.2 Mendocino Community Network	Steel/Personnel	1-Jan-18	31-Dec-18	25%	25%	25%	25%	
2.2.3 Central Valley Cable	Steel/Personnel	1-Jan-18	31-Dec-18	25%	25%	25%	25%	
2.2.4 Further Reach	Steel/Personnel	1-Jan-18	31-Dec-18	25%	25%	25%	25%	
2.2.5 AT&T	Steel/Personnel	1-Jan-18	31-Dec-18	25%	25%	25%	25%	
2.2.6 Frontier	Steel/Personnel	1-Jan-18	31-Dec-18	25%	25%	25%	25%	
2.2.7 Comcast	Steel/Personnel	1-Jan-18	31-Dec-18	25%	25%	25%	25%	
2.2.8 Sonic and Others	Steel/Personnel	1-Jan-18	31-Dec-18	25%	25%	25%	25%	

NBNCBC SPECIFIC WORK PLAN-GRANT YEAR 2		January 1, 2018-December 31, 2018						
CASF Funded Activities/Tasks	Who Manages	Start Date	Completion Date	Q1	Q2	Q3	Q4	Outcomes or Deliverable
Activity #4. Manage the Relationship with CASF Including Reporting and Financial Administration of the CASF Grant	West/Rose	1-Jan-18	31-Dec-18					
4.1 Respond to all CASF project inquiries	West	1-Jan-18	31-Dec-18	25%	25%	25%	25%	
4.2 Provide Quarterly Progress Reports	West	1-Jan-18	31-Dec-18	25%	25%	25%	25%	Deliverable--Provide Progress Report to CASF on a quarterly basis
4.3 Respond to all CASF staff financial Issues	Rose-EDB	1-Jan-18	31-Dec-18	25%	25%	25%	25%	Sonoma EDB
4.3.1 Managing the Invoicing and the financial accounting	Rose-EDB	1-Jan-18	31-Dec-18	25%	25%	25%	25%	Deliverable--- Submit an Invoice to CASF on a quarterly basis
		1-Jan-18	31-Dec-18					
Activity #5. Provide the county teams support in data collection, data creation, mapping and data analysis	West	1-Jan-18	31-Dec-18					Deliverables--- Produce data, analyses and mapping, as requested
		1-Jan-18	31-Dec-18					CSU Chico GIC
5.1. CSU Chico GIC provide support and analyses	West/EDB	1-Jan-18	31-Dec-18	25%	25%	25%	25%	
5.2 CSU Chico provide mapping support	CSU Chico GIC	1-Jan-18	31-Dec-18	25%	25%	25%	25%	

**SONOMA COUNTY WORK PLAN-
GRANT YEAR 2**

January 1, 2018-December 31, 2018

CASF Funded Activities/Tasks	Who Manages	Start Date	Completion Date	Q1	Q2	Q3	Q4	Outcomes or Deliverable
Activity #2. Develop the Sonoma Countywide Broadband Strategic Plan	Sharpe/Nicholls	1-Jan-18	31-Dec-18					
2.2 Develop County Broadband Goals and Strategies (Continued)	Consultant	1-Jan-18	31-Mar-18					Deliverable- Approve and Publish Final set of the goals and strategies.
2.2.4 Complete and secure BSAC endorsement and publishes Final Goals and Strategies	Consultant	1-Jan-18	31-Mar-18	100%				
2.3 Develop Infrastructure Map for the Plan	Consultant	1-Jan-18	31-Mar-18					Deliverable- Produce Draft Infrastructure maps and draft Strategic Plan; Vet maps and draft Plan
2.3.1 Prepare a draft map of needed infrastructure and draft plan	Consultant	1-Jan-18	31-Jan-18	100%				
2.3.2 Review draft map and plan with community stakeholders, CAIs, businesses and government agencies	Consultant	1-Feb-18	28-Feb-18	100%				
2.3.3 Work with providers to compare existing infrastructure with map and review draft plan	Consultant	1-Feb-18	28-Feb-18	100%				
2.3.4 Based on outcome of Activities 2.3.2 and 2.3.3 identify gaps in infrastructure and plan	Consultant	1-Mar-18	15-Apr-18	50%	50%			
2.3.5 Prepare final maps	Consultant	15-Apr-18	30-Apr-18		100%			
2.3.6 Define and prioritize new projects based on gaps	Consultant	1-May-18	30-Jun-18		100%			
2.4 Finish the Broadband Strategic Plan	Consultant	1-May-18	31-Oct-18					Deliverable- Produce Finished Sonoma Broadband Strategic Plan
2.4.1 Based on Activities 2.1, 2.2 and 2.3 craft final draft of Sonoma Broadband Strategic Plan	Consultant	1-May-18	31-Jul-18		66%	34%		
2.4.2 Circulate final draft plan for comment	Consultant/BSAC	1-Aug-18	31-Aug-18			100%		Consultant
2.4.3 Revise and Secure Approval of Plan by BSAC	Consultant	1-Sep-18	31-Oct-18				100%	Consultant